



ASSISTANT SECRETARY OF DEFENSE

WASHINGTON, D.C. 20301-3040

May 22, 1991

COMMAND, CONTROL,  
COMMUNICATIONS  
AND  
INTELLIGENCE

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
DIRECTOR OF DEFENSE RESEARCH AND ENGINEERING  
ASSISTANT SECRETARIES OF DEFENSE  
COMPTROLLER  
INSPECTOR GENERAL  
DIRECTOR OF OPERATIONAL TEST AND EVALUATION  
ASSISTANTS TO THE SECRETARY OF DEFENSE  
DIRECTOR OF ADMINISTRATION AND MANAGEMENT  
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Corporate Information Management in DoD

Corporate information management in the Department of Defense includes business process models, data models, information systems, the computing and communications infrastructure, and the management of information incident to the performance of a function.

The Secretary of Defense assigned to this office\* responsibility for the establishment of an organization to implement corporate information management throughout the Department of Defense (DoD); the proper integration of DoD computing, telecommunications, and information management activities; and the authority to establish and implement information management policies, processes, programs and standards to govern the development, acquisition, and operation of automated data processing equipment by the DoD.

Pursuant to this direction, and in accordance with the "Plan for Implementation of Corporate Information Management in DoD," approved by the Deputy Secretary on January 14, 1991, I have assigned to the Director of Defense Information (OASD(C3I)) responsibility for developing and promulgating information management policies; implementing information management processes, programs and standards; and integrating the principles of information management into all the Department's functional activities. This includes information technologies and architectures, software, systems development methods and tools, information technology and data standards, and automatic data processing equipment acquisition processes. This does not include equipment and software that is an integral part of a weapon or weapons system and related test equipment.

In support of the goals of the Defense Management Report to the President of July 1989, the application of the principles of corporate information management will enable the managers of functional activities to streamline business methods and business processes; develop sound business cases and economic analyses of their functional activities and supporting information technology; and provide other improvements in the effectiveness and efficiency of the functional

activities. The Director of Defense Information (OASD(C3I)) will develop and promulgate guidance on the common models, tools and methodologies to be used by functional personnel in performing their responsibilities for the management of information incident to their function.

A handwritten signature in black ink, appearing to read "Duane P. Andrews", with a long, sweeping horizontal stroke at the end.

Duane P. Andrews

\* Secretary of Defense memorandum,  
"Implementation of Corporate Information  
Management Principles," November 16, 1990